

Study Programme: Bachelor of Arts in Primary Teacher Education
Course Unit Title: Management in Education
Course Unit Code: PTE6
Name of Lecturer(s): Associate Professor Nataša Branković; Assistant Professor Vesna Rodić Lukić
Type and Level of Studies: Bachelor Academic Degree
Course Status (compulsory/elective): Compulsory
Semester (winter/summer): Winter
Language of instruction: English
Mode of course unit delivery (face-to-face/distance learning): Face-to-face
Number of ECTS Allocated: 4
Prerequisites: None
<p>Course Aims:</p> <p>To provides students with knowledge and skills in the field of educational management. To provide students with skills that will enable them to apply different management strategies in an educational institution to achieve an enabling learning environment.</p>
<p>Learning Outcomes:</p> <p>Students will be familiar with the theories of management and their application to education and will be able to organise and evaluate educational activities in schools, to organise teamwork, to plan, monitor and evaluate learning programs independently. Students will develop leadership skills and directing the efficiency of interaction and communication in the educational process.</p>
<p>Syllabus:</p> <p><i>Theory</i></p> <p>The concept of educational management. The management of the educational system - trends, planning and decentralisation of education, the market orientation of education. School administration. Quality management in education. Leadership and management of the educational institution - leadership style, motivating of employees. Leadership in an educational institution. The autonomy of educational institutions and position in society. Teamwork in education. Planning and programming in education. The school as an organisation. The teacher as a manager - classroom management. The management of the teaching process - interactive teaching. Didactic and teaching competencies in interactive education. Quality standards of educational institutions.</p> <p><i>Practice</i></p> <p>Teamwork and individual work on the planning and organisation on various activities in an educational institution (school, kindergarten). Application of interactive teaching model. Analysis of lessons regarding successful and unsuccessful management of the teaching process. Discussion and debate on the topic.</p>
<p>Required Reading:</p> <ol style="list-style-type: none"> 1. Margaret Preedy, Ron Glatter, Christine Wise (2003). Strategic Leadership and Educational Improvement, The Open University, Paul Chapman Publishing, SAGE Publications Company. 2. Nick Foskett, Jacky Lumby (2003). Leading and Managing Education: International dimensions, Paul Chapman Publishing, SAGE Publications Company

Weekly Contact Hours: 2 h and 15 min	Lectures: 1.5 hour	Practical work: 45 minutes	
Teaching Methods: Cooperative learning in a small group of students, workshops.			
Knowledge Assessment (maximum of 100 points): 100			
Pre-exam obligations	points	Final exam	points
Active class participation	5	written exam	25
Practical work	10	oral exam	25
Preliminary exam(s)	20		
Seminar(s)	15		
The methods of knowledge assessment may differ; the table presents only some of the options: written exam, oral exam, project presentation, seminars, etc.			